



## **Mulberry Clinics Functional Medicine Consultation Agreement (Non Members)**

**RATES:** Rates for Functional Medicine Consults are \$380 per hour (1 visit) or \$900 per 3 hours (3 visits). Visits are 60-90 minutes in length and are non refundable.

**One Visit Plan** – Patients will have portal access for 30 days to ask questions, report progress, or discuss new developments. Patients will also have access to our online supplement dispensary where they will be eligible to receive discounted pricing on any recommended supplements. There is a non refundable \$100 deposit required at the time of booking your appointment. It will be credited to your visit payment.

**Three Visit Plan** – Must be prepaid and is non-refundable, even if the patient decides not to use all their visits. Patients will have portal access for 30 days following their last appointment to ask questions, report progress, or discuss new developments. Patients will also have access to our online supplements dispensary where they will be eligible to receive discounted pricing on any recommended supplements.

**CREDIT CARDS:** We require a credit card number at the time of scheduling your first appointment. This credit card will be used to hold your appointment and will be kept on file to use for all appointments, labs, and supplements unless otherwise specified by you at the time of check out.

**CANCELLATIONS AND NO SHOWS:** Patients are required to pay for appointments not cancelled within 48 hours prior to their appointment time. Cost will be based on time scheduled for appointments at a rate of \$380.00 per hour. There is a \$50.00 charge for returned checks. There are no exceptions to these rules.

**LATE ARRIVAL APPOINTMENTS:** We are committed to being on time with patients' appointments, in order to prevent waiting for all patients. If you arrive late to the office for your consultation, your appointment will end at the scheduled time and you will be charged for the length of the originally scheduled visit.

**PRIMARY CARE PROVIDER:** Patients seeking a functional medicine consult from Dr. Hutton will need to have a primary care provider on file at all times. Patients will need to disclose, in advance, if Dr. Hutton is to communicate with their primary care provider. Ex: forward lab results, clinic notes, recommendations, etc. Any acute or urgent matters must be reported to the patient's primary care provider on file.

**USING INSURANCE FOR TESTING:** If you are electing to have lab testing ordered by Dr. Hutton billed to your medical insurance, it is your responsibility to know/determine if the testing ordered is covered by your insurance carrier. We will provide you with all necessary information such as procedure codes, diagnosis codes, etc so that you may verify your benefits prior to service

***It is your responsibility to know/determine which laboratories/facilities are considered "in network" for your insurance carrier. We will not call your insurance carrier for you to determine this.***

Please note, Dr. Hutton and/or his staff are not issuing any guarantee that the testing/procedures ordered will be covered by our insurance.

You will be 100% responsible for any and all changes that occur from the testing ordered that you have elected to have billed through your insurance carrier.

The amount billed to insurance is typically higher than the cash pay rate and you will be unable to change the method that these tests/procedures were billed once your insurance is filed.

***By signing below I acknowledge, accept, and agree to abide by the terms listed above.***

\_\_\_\_\_  
Patient's Printed Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Signature: \_\_\_\_\_ DOB: \_\_\_\_\_

Primary Care Provider: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Do you want Dr. Hutton to forward clinic summaries, recommendations, and lab results to your primary care provider? *Please circle one:*    Yes    No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***We are delighted you are joining us!***